

## **Little Smeaton Parish Council**

**Old Fox Cottage  
Little Smeaton  
WF8 3LF**

Dear Councillor

You are summoned to attend the Little Smeaton Parish Council meeting on 19th March 2025 to be held at 7.00pm at the Community Rooms, Kirk Smeaton.

### **AGENDA**

#### **Little Smeaton Parish Council meeting 19th March 2025**

##### **1.Apologies**

1. To receive apologies for absence and record these in the minutes.
2. To consider the approval of reasons for absence given by councillors.

##### **2.Declarations of interest**

**2.1** To receive any declarations of interest not already declared under the Councils' code of conduct or members Register of Disclosable Pecuniary Interests.

**2.2** To receive, consider and decide upon any applications for dispensation.

##### **3. Minutes from previous meeting**

**3.1** Councillors to confirm the minutes of the meeting held on the 7th January 2025 as a true and correct record. Minutes to be signed by the Chairman.

**3.2** Councillors to receive information on outstanding 'actions agreed' approved at the previous meeting held on 7th January 2025, not otherwise on the agenda:

- Business Continuity Plan which has been updated to reflect new email addresses. To be formally reviewed at the May Parish Council meeting;
- Hodge Bridge. The "dangerous" rubbish has been removed. No further actions are planned at this time.
- Two items from the "wish list" have not, as yet, been taken forward – litter bin and information board.

##### **4. Public Forum. Questions and concerns raised by the public**

## **5. Financial Matters**

**5.1** To hear confirmation from Councillor Hancock that the bank reconciliations as at 28 February 2025, have been checked and signed as true and correct.

**5.2** To hear from Councillor Hancock with regards to the Current Internal Control Audit.

**5.3** The current finance sheet and budget report, as at 28th February 2025 to be signed by the Chairman as a true and correct record.

**5.4** Councillors to receive the VAT spreadsheet as at 28th February 2025.

**5.5** To hear from Councillor Hancock with regards to the accuracy of the recent bank statements. The Chairman to sign as confirmation.

**5.6** Councillors to note and approve budget, spend and pay for:

- Up to £30 for hire of Community Room for meeting on 19<sup>th</sup> March 2025
- £8.50 for banking charges
- £41.90 to Cartridge People UK for black extra-large printer ink
- Up to £150 for Membership of YLCA from the 2005/6 budget
- £3915.45 to Danny Curnow for grass cutting April to September to be paid in one payment of £652.60 in April 2025 and five further payments of £652.57, May to September 2025.
- £998.40 to First Impressions for hanging baskets from the 2025/6 budget.
- £702 to Glasdon UK for one Phoenix bench
- Unknown amount to Carl Property Services (CPS), from the 2025/6 budget, to rebuild flower planter. Quote expected prior to Parish Council meeting
- Unknown amount to Carl Property Services (CPS), from the 2025/6 budget, to replace bus shelter windowpane. Quote expected prior to Parish Council meeting
- £54.49 to Green Terminator for 10ltrs of moss remover spray
- £254.83 to Amazon for Christmas Lights
- Up to £150.00, from 2025/6 budget for compost and plants.

**5.7** Councillors to ratify budget, spend and pay of:

- £20 to Danny Curnow for removal of Christmas tree;
- £8.00 to Leeds Park Nursery for the purchase of daffodil bulbs;
- £12.00 to Crown Garden Centre for compost.

**5.8** Councillors to note that the interest rate on the two instant access Lloyds accounts will be reduced from 1.0% to 0.80% on the 15<sup>th</sup> April 2025, and the interest rate on the Unity Trust instant access account will be reduced from 2.50% to 2.25%

## **6. Finance Group**

**6.1** Councillors to note that the Finance Group met on the 24th February 2025 prior to the full Parish Council meeting, and to receive the notes from that meeting, and approve the following recommendations:

- £2k be transferred into reserves with a further discussion about future reserves requirements;
- that Lloyds account 36800168 be called “Revenue Reserves” and that at the end of each financial year any interest in this account be transferred to Lloyds Community account 23693368;
- that the interest in Lloyds account 36295668 (capital account) is also transferred, being revenue, at the end of each financial year to the Lloyds Community Account 23693368;
- that consideration be given to transferring any excess amount in the Lloyds Community Account once the above purchases in 2024/5 have been completed to a separate account that earns interest.

The Budget for 2025/6 be adopted following the recommended changes:

- the income line called Investments Interest be reduced to £8,875 in view of likely interest rate reductions;
- the expenditure line called External Auditor be removed;
- a new expenditure line be added called Professional Fees with a budget of £3k.

## **7. North Yorkshire Local Plan**

**7.1** Councillors to note the information concerning the development of North Yorkshire Council’s local plan. In particular Councillors to note the timetable as outlined on Page 7, which suggests that the plan will be released for consultation in Q4 2025.

## **8. Community Impact Statement**

**8.1** Councillors to note the response to the Community Impact Statement recently sent from Senior Community Safety Officer (Harrogate, Selby & Craven).

## **9. Safe Route to School and Road Safety**

**9.1** Councillors to note that LSPC has signed up as a member of the Campaign for Average and Fixed Speed Cameras in North Yorkshire and to note the goals of this campaign.

**9.2** Councillors to consider LSPC requesting volunteers to undertake speed checks in the village, and to note the advice given by the Clerk of KSPC.

**9.3** Councillors to consider upgrading the VAS sign by adding a logger device which records numbers of vehicles, speeds and times of day.

## **10. Events Team**

**10.1** Councillors to consider a report from the representatives of the Events Team including the arrangements for VE Day and:

- to consider putting up the Union Jack flags to celebrate VE day;
- to approve budget, spend and pay for VE flags to decorate some village lampposts at a cost of £4.99 each or £19.99 for a selection of 4 different ones.
- to consider supporting the preparation of the beacon in order to light it on the 8<sup>th</sup> May
- to consider suitable dates for other events planned during 2025.

## **11. Social Values Activities Funding - National Highways**

**11.1** Councillors to note the progress made on applying for retrospective permission for the boundary fence on Crosshills, to consider responses from the consultation so far undertaken, and to consider next steps, including applying for retrospective permission for the fence.

**11.2** Councillors to note the recent damage to the fence and land at Crosshills, which has been reported to the police, and to decide on next steps to rectify the damage.

## **12. Street Lighting Maintenance.**

**12.1** Councillors to note that, no work has, as yet, been carried out on the LSPC owned street lights. A verbal update will be given at the Parish Council meeting.

## **13. Little Smeaton Council Owned Trees.**

**13.1** Councillors to note that, following the decisions made at the January Parish Council meeting the work on the trees identified as requiring attention by Marcus Taperell has been undertaken.

**13.2** Councillors to consider the planting of the donated oak tree and Christmas tree by a local resident. Councillors also to consider the purchase of additional trees to replace those recently removed, and to agree budget, spend and pay as appropriate.

## **14. Update from National Highways with regard to the AI improvements**

**14.1** Councillors to note the recent updates from National Highways

## **15. Parish Council Land on either side of Hillside Cottage**

**15.1** Further to the discussion at the January Parish Council meeting, Councillors to consider the advice received from HM Land Registry and consider what actions need to be taken to register the two adjoining pieces of land as the property of Little Smeaton Parish Council, including, if appropriate, to approve budget, spend and pay for up to £80.00 to HM Land Registry.

## **16. To receive any planning applications and note any comments sent.**

**16.1** Planning application for Hillside Cottage received. The following comment was sent on the 6<sup>th</sup> February. "The Parish Council has no objection to this planning application and is pleased that the general appearance of the cottage has been maintained". The Parish Council registered itself as "neutral" on this application.

**16.2** Planning application for Ashville Cottage received. No objections were raised by the Parish Council who were "neutral" on this application.

## **17. Correspondence Received**

**17.1** Emails received from local resident.

**18. Matters for inclusion on the next agenda.**

**19. To confirm dates of future Parish Council meetings:**

**19.1** The next meeting to be held at 7.00pm on 14<sup>th</sup> May '25

**19.2** Further meetings to be held on: 17<sup>th</sup> July '25, 4<sup>th</sup> Sept '25, 20<sup>th</sup> Nov '25, 15<sup>th</sup> Jan '26, 19<sup>th</sup> March '26.